

Assistant Manager HR

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Company: BDHRS Talent 4.0 Pvt. Ltd.

Location: Nigeria

Category: other-general

Job Description

As an Assistant Manager HR , you will play a pivotal role in supporting the Human Resources department in managing various HR functions and ensuring the effective implementation of HR policies and procedures. You will assist in recruiting and selecting top talent, providing employee relations support, and driving HR initiatives. This role requires strong HR knowledge, excellent communication skills, and the ability to work collaboratively with cross-functional teams.

Skills

Should know the Recruitment, Payroll, Time-Office, MIS, T&D, with good knowledge of Excel and other MS-Office tools

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