

## Collection and Recovery Agent

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Company: Altara Credit Limited

Location: Ilorin

Category: other-general

Recovering bad debts from delinquent debtors.

Working with collection agents to contact debtors and pursue payment.

Devising customized recovery strategy on a case by case basis.

Making outbound collection calls to debtors.

Reducing the non-performing debts owed to the company

Maintain accurate; up-to-date customer account information.

Reporting daily progress against targets to Head of collections.

Preparing letter of demand notice to the debtors.

Daily monitoring of debt portfolio.

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