

## CUSTOMER SERVICE EXECUTIVES – Surjen Healthcare

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Company: Surjen Healthcare

Location: Nigeria

Category: office-and-administrative-support

Surjen Healthcare delivers comprehensive healthcare services directly to patients at the comfort of their homes. Our offerings include;

1. Blood sample collection from Home
2. Hassle-free hospital appointment bookings
3. Ambulance Services
4. Medical Tourism

We are a proud alumna of the Founders Institute, California. We have successfully served over 15,000+ customers since July 2020. Our dedicated services are available in key cities such as Abuja, Lagos and Kano.

If you desire to work in a fast-paced startup and experience rapid personal and career growth then this might be the company for you.

### **JOB DESCRIPTION**

- Attending calls of the customers on phone.
- Making follow up calls to the customers.
- Manage Customer leads.
- Coordinate with the customer service team.
- Coordinate with the digital media team.

### **QUALIFICATION**

- Bachelor degree, HND, ND or its equivalent.
- 3-5 years working experience in Customer Service.

### **ADDITIONAL REQUIREMENTS**

- Strong communication skills
- Strong understanding of the customer psychology.
- MS Office is a must

### **OTHER REQUIREMENTS (BUT NOT MANDATORY)**

Previous experience in healthcare will be an added advantage.

Apply only if you fulfil the above requirements

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