

## Factory Manager

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Company: Expertise Recruitment

Location: Nigeria

Category: other-general

### JOB REQUIREMENTS:

- Bachelors/HND Degree in engineering or any related discipline.
- Relevant postgraduate and or professional qualification would be an added advantage.
- Proficiency in ERP application
- Minimum of 7 years in hands-on experience performing similar responsibilities
- Minimum of 3+ years of experience in Manufacturing process management role.
- Production Planning
- Project management
- Strategic Planning & Management
- Leadership and Management Skills
- Inventory management software competency.
- Use of ERP
- Use of Ms. Office Suite
- Leadership skills
- Exceptional time management and organizational skill
- Good oral and written communication skills
- Great Interpersonal skills
- Relationship management
- Professionalism & Poise
- Good working ethics

## JOB RESPONSIBILITIES:

- Plan and draw up a production schedule
- Ensure stock levels remain adequate
- Select equipment and take responsibility for its maintenance
- Set the quality standards
- Monitor the production processes and adjust schedules as needed
- Monitor productivity rates and product standards
- Organize the repair of any damaged equipment
- Liaise with different departments, teams
- Ensure that health and safety guidelines are followed at all times
- Ensure customer orders are completed on time and that quality standards and targets are met
- Work with managers to implement the company's policies and goals
- Ensure that the production will be cost effective
- Collate and analyze data, putting together production reports for Management team.
- Liaise with quality control team to ensure quality standards and waste management are met.
- Supervise and motivate a team of workers
- Review worker performance and identify training needs.
- Ensures minimal errors/discrepancy in production.
- Monitors production to waste ratio report as well as QA/QC production and finish good report
- Preventive and Condition-Based Maintenance report.
- Monitor stock excess and shortage report.
- Establish processes for getting value from defected products by rework.
- Estimate production costs
- Set production budgets
- Manage production budgets
- Implement cost control programs
- Ensure efficient collaboration and co-ordination between relevant departments including procurement, distribution and management
- Determine and implement improvements to the production process

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