

Oil & Gas Accountant

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Company: Fuzu

Location: Nigeria

Category: business-and-financial-operations

Job Summary

Contract Type:

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The education and qualifications of an Accounting Officer might include the following:

A Bachelor's Degree or related field in Accounting, Finance, Economics or a related field.

Minimum of 5 years experience working as an accountant with good experience in payables & receiveables.

Experience in the oil and gas industry is required. Upstream sector experience would be an advantage.

Skills and Requirements:

Maintain and review financial records.

Ensure compliance with accounting and tax laws.

Prepare budgets regularly.

Proficient in Payables & Receiveables.

Monitor expenditure and profits and providing reports.

Evaluate internal management systems, procedures and risks in order to provide recommendations.

Managing business accounts and preparing financial statements.

Previous working experience as an Accounting Officer.

Knowledge and competency in accounting principles.

Proficiency in management systems.

Administration skills.

Sound interpersonal skills.

Honesty and high degree of integrity.

Proficiency in MS Excel and other accounting software.

Responsibilities

We are recruiting for an Accounting Officer to manage the financial bookkeeping of our business. The responsibilities of an Accounting Officer include analysing all financial activities, ensuring compliance with accounting and legal requirements, and preparing budgets.

The Accounting Officer will handle the financial record keeping of the organisation.

Accounting Officer will prepare invoices, record payments, be knowledgeable in account payables & receivables and manage the expenses of the organisation.

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