

## Project Manager

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Company: Dangote Group

Location: Nigeria

Category: business-and-financial-operations

Plan, manage, co-ordinate execution of Farm management project and ensuring proper budget and resources control for a timely delivery of project. Promptly report all risks and methodology of mitigation. Ensure stakeholders are duly carried along in the life cycle of the project.

### Requirements

1. Establish professional relations with all department to ensure a successful and timely project completion and satisfaction by stakeholders.
- 2 Ensure baseline project documents are produced, maintained and available to all parties concerned and effectively used.
- 3 Ensure assigned projects are correctly planned and managed during execution.
- 4 Plan and manage project budget and ensure proper control in place to prevent overspend.
- 5 Report financials, resources, technical issues, third party vendor compliance on a weekly basis. Monthly executive management report should also be made available.
- 6 Manage process of scope definition and change control, estimating and negotiations of contract.
- 7 Identify important potential risks related to project and methodology of mitigation.
- 8 Establish and execute detailed plans to ensure risks are mitigated and opportunities are realized.
- 9 Ensure projects are properly closed out, identify different milestone and report bottleneck that could affect project closure.
- 10 Develop overall project plans for cross-organizational projects, consistent with specific

project objectives as defined by project owner and key stakeholders.

11 Ensure assigned individuals are executing identified and assigned tasks.

12 Provide appropriate tracking and reporting per plan to management.

13 Lead and direct all phases of projects or subsystems of major projects from inception through completion.

14 Perform as primary project contact to establish key stakeholder requirements and project objectives.

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