

Senior Female Accountant (ACA) - Ogba

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Company: Fuzu

Location: Nigeria

Category: business-and-financial-operations

Job Summary

Contract Type:

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Requirements

Bachelor's or Master's Degree in Finance / Accounting.

5+ years experience in a mid-level accountant or finance role

ICAN is a MUST

Proven experience in a manufacturing firm is an added advantage

Responsibilities

Manage accounting and financial systems and maintain full and accurate accounting records: approve journal accounting entries and ensure appropriate set up of all inflow entries from ERP system.

Maintain adequate balance sheet schedule.

Ensure general ledger accounts are reconciled as per standard accounts reconciliation

Responsible for statutory tax compliance and implementing all tax laws as applicable to PAYE, VAT, and withholding tax.

Ensure application of correct rate and timely remittance of the amount due to the relevant

tax authorities

Assisting management in the decision-making process by preparing budgets and financial forecasts.

Identify process improvement in the finance department

Managing relationships with bankers and other regulatory agencies

Reconcile General Ledger accounts to ensure accuracy and reliability of financial statements.

Conduct financial analysis and prepare detailed financial reports and statements in accordance with financial reporting standards.

Ensure smooth running of the Accounts Payable service.

Ensure commitment authority is exercised before payment authority.

Manages complex planning studies, and development applications and reviews proposals from other departments.

Ensure statutory audited financial statements are available to meet the above meeting legal timeline.

Respond to auditors' comments (findings in the inquiries or transmittals) concerning finance and operations and oversee required actions to address deficiencies.

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