

Store Keeper (Construction and I.T Expert)

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Company: ROCAD CONSTRUCTION

Location: Maiha

Category: other-general

Responsibilities:

Manage and organize construction materials, equipment, and tools within the warehouse.

Maintain accurate records of incoming and outgoing stock.

Collaborate with construction teams to ensure timely availability of required materials.

Utilize extensive knowledge in construction and information technology to implement efficient inventory management systems.

Oversee the maintenance and functionality of I.T systems related to warehouse operations.

Collaborate with procurement teams to ensure optimal stock levels.

Qualifications:

Proven experience as a Store Keeper in the construction industry.

Strong understanding of construction materials and equipment.

Proficient in I.T systems and software relevant to inventory management.

Excellent organizational and communication skills.

Ability to work in a fast-paced environment.

Attention to detail and accuracy in record-keeping.

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