

## Wildfire Crew Leader / Sub-Leader

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Company: Government of Alberta

Location: Aba

Category: other-general

### About Us

The Government of Alberta is committed to a diverse and inclusive public service that reflects the population we serve to best meet the needs of Albertans. Consider joining a team where diversity, inclusion and innovation are valued and supported.

For more information on diversity and inclusion, please visit:

The Ministry of Forestry and Parks invests in the environmentally responsible growth of Alberta's wood products and forestry sector. We are committed to protecting Alberta's forests from wildfires and preserving our provincial parks for the recreation and enjoyment of Albertans.

For more information on the Ministry of Forestry and Parks, visit:

The Wildfire Management Branch inspires public confidence in wildfire and forest management, sustaining operations and preventative practices, and leading collaboration that enables safe and resilient communities.

For more information about the Wildfire Management Branch:

### Job Information

Job Title: Wildfire Crew Leader / Sub-Leader

Job Requisition ID: 54010

Ministry: Forestry and Parks

Location: Various Across Alberta

Full or Part-Time: Full-Time

Hours of Work: 36.5 hours per week

Regular/Temporary: Temporary (Seasonal WAGE)

Scope: Open

Closing Date: Open until suitable candidate found

Classification: Natural Resources 3 and Natural Resources 4

Salary:

NR3: \$23.63 to \$29.10 per hour

NR4: \$24.44 to \$30.17 per hour

There is an additional 11.2% added to the hourly rate in lieu paid holidays and vacation:  
5.2% of regular wage earnings instead of paid holidays

6% of regular wage earnings instead of annual vacation pay

### **Role Responsibilities**

The Unit Crew (UNIT) program provides a distinct opportunity to join a 20-person crew. These Unit Crews are dedicated teams committed to containing and fully extinguishing larger fires in remote areas of the province.

As a valued part of this dedicated team, you will experience collaborative success through our shared mission to safeguard Alberta's precious natural resources and extensive landscapes. While this position is physically and mentally demanding, it also offers a powerful sense of personal satisfaction and growth. As part of the Unit Crew program, you will develop effective teamwork and communication skills, enhance your analytical thinking, and sharpen your situational awareness. It offers the chance to work outdoors, where every challenge you conquer becomes a testament to your resilience, adaptability, and your meaningful contribution to our environment.

The Helitack (HAC) program offers a unique opportunity to work as a team member within a 4- or 8-person crew. These crews are usually the first to respond to wildfires, transported by helicopter or deployed by ground to attack wildfires, sometimes with the assistance of air tankers

or heavy equipment. The work provides a challenging experience, assessing your physical and mental strengths, as you will be at the forefront on a crew that is responsible for initial response to wildfire.

This position also offers insights into aviation operations and a chance to be a valuable member of the Helitack Crew on the front lines. With an opportunity for personal growth, you will experience the opportunity to enhance your analytical skills, refine your decision-making abilities, improve your communication and teamwork, and build greater responsiveness and resilience, all while working in the great outdoors.

**As a Wildfire Unit / Helitack Crew Leader you will:**

Be leading and supervising sub-leaders and or crew members in pre-suppression and fire suppression activities.

Determine the best strategy and tactic to suppress wildfire and evaluate if more resources are required to assist.

Identify hazards to the crew and mitigation strategies

Ensure that crew fire readiness is maintained through fireline equipment and truck maintenance as well as inventory and crew physical standards.

Plan, coordinate, track and administer proficiency train to meet certification standards.

Complete Performance Agreements with Wildfire Crew Sub-Leaders.

Complete administrative work in a timely manner such as timesheets, safety briefings, fire reports.

Conduct preliminary investigations into fire cause and know the procedure on how to protect a scene for in depth investigation by an experienced investigator.

**As a Wildfire Unit / Helitack Crew Sub-Leader you will:**

Be leading and supervising wildfire crew members in fire suppression activities.

Assist crew leader with strategy and tactics to suppress wildfire.

Identify hazards to the crew and mitigation strategies

Ensure that crew fire readiness is maintained through fireline equipment and truck maintenance as well as inventory and crew physical standards.

Complete Performance Agreements with Wildfire Crew Members.

Assist in the completion of administrative work in a timely manner such as timesheets, safety briefings, fire reports and crew proficiency maintenance tracking.

Responsible to conduct preliminary investigations into fire cause and know the procedure on how to protect a scene for in depth investigation by an experienced investigator.

## **Qualifications**

### **Required:**

Natural Resources 3: Unit Crew Sub Leader, 4-Person Helitack Crew Leader, 8-Person Helitack Crew Sub Leader

A high school diploma

One (1) season of related experience. Experience in wildland firefighting is required.

Natural Resources 4: Unit Crew Leader and 8-Person Helitack Crew Leader

A high school diploma

One (1) season of related experience. Experience in wildland firefighting is required

Supervisory or leadership experience is an asset

### **Additional Requirements:**

The following conditions are not required at time of application, but must be provided prior to start date:

Passing results of the WFX-Fit test to endure rigorous training and, at times, arduous working conditions.

A valid, unrestricted Alberta Class 5 Driver's License, or equivalent.

A minimum 3-year Driver's Abstract, showing a record of seven (7) demerits or less (obtained within 30 days of your commencement date and presented to management prior to

commencement).

A valid Standard First Aid certificate with CPR certification.

A current Defensive Driving certificate.

\*All candidates must be 18 years of age or older as of April 1, 2024, or prior to start date.

### **APS Competencies**

Competencies are behaviors that are essential to reach our goals in serving Albertans.

We encourage you to have an in depth understanding of the competencies that are required for this opportunity and to be prepared to demonstrate them during the recruitment process.

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